

# University Mohamed Kheider, Biskra Faculty of Letters and Languages Department of English



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# FORMULAS IN MS EXCEL

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#### 1. Definition of Formulas in MS Excel

A Formula in Microsoft Excel is an arithmetic or logical operation, Excel gives its result immediately after finishing typing it and pressing the Enter key. A formula always begins with the equal sign ( = )

To write the formulas, the following operations can be used: + - \* /

### 2. Types of Formulas in MS Excel

There are two types of formulas:

- **2.1** Simple Formula: We can create it by doing the following steps:
  - 1. Select the cell that we want to enter the formula in
  - 2. Type the equal sign =
  - 3. Type the numbers and the operators, for example: =5\*3+4
  - 4. Press Enter. The result of the calculation appears in the cell with the formula
- **2.2 Formulas using cells references:** The reference of a cell is its name which is the combination of the name of the column and the number of the row.
  - $\triangleright$  **Example:** =A4\*C2 is the multiplication of the cell A4 by the cell C2

## 3. Order of operations (operator precedence)

If we combine several operators in a single formula, Excel performs the operations in the following order:

- 1. Parenthesis ()
- 3. Multiplication and division \* /
- 2. Exponentiation ^
- 4. Addition and subtraction + -

**Example:** The Formula: =5+(11-3)/2

- Between the parenthesis: 11 3 = 8
- The division: 8/2 = 4
- The Addition: 5 + 4 = 9
- The result is: 9

**Remark:** If a formula contains operators with the same precedence ( for example, if a formula contains both a multiplication and division operators ) Excel evaluates the operators from left to right.