

## B2 Workshop

### Assignment: 15-Minute Talk on a Topic of Your Choice Related to Your Studies and Research

1. Choose a topic: Select a topic that is relevant to your field of study and research. It can be a specific subject, concept, theory, recent development, or any other aspect that you find interesting and would like to share with your peers.
2. Research and gather information: Conduct thorough research on your chosen topic to gather relevant and reliable information.
3. Structure your talk: Organize your talk in a coherent and logical manner. Consider the following structure as a guideline:
  - a. **Introduction:** Begin with a compelling introduction that grabs the audience's attention. Clearly state the topic and its significance in your field of study.
  - b. **Background and context:** Provide background information on the topic to ensure the audience understands its relevance and importance.
  - c. **Key points:** Present the main points or arguments related to your topic. Support them with evidence, examples, and relevant data. Use visual aids if necessary to enhance your presentation.
  - d. **Conclusion:** Summarize the main points covered in your talk and draw a concise conclusion. Emphasize the significance of your topic and its potential impact on your field of study and research.
4. Practice and prepare: Rehearse your talk multiple times to become comfortable with the content and flow. Pay attention to your pronunciation, intonation, and overall delivery. Time yourself to ensure your talk fits within the **15-minute limit**.
5. Visual aids (optional): If appropriate for your topic, consider using visual aids such as slides, charts, or graphs to enhance your presentation. Ensure they are clear, visually appealing, and support the key points you are making.
6. Deliver your talk: Present your 15-minute talk to your classmates or a small audience. Speak clearly and confidently, making eye contact and engaging with the listeners. Encourage questions and discussions at the end of your talk.

**Remember to practice active listening during your peers' presentations, as it will also help you develop your comprehension skills.**

Here is an assessment criteria table along with guidelines designed to assist you in successfully completing the assignment.

<b>Criteria</b>	<b>Feedback</b>
<b>Presentation Content</b>	
1. Topic Relevance	- Relevant to your field of study and research. - Clear connection to the academic discipline.
2. Research and Information Gathering	- Conducted thorough research with credible sources. - Variety of sources used (e.g., academic journals, books, reputable websites).
3. Content Clarity	- Content is clear and understandable. - Complex concepts explained effectively. - Logical organization.
<b>Presentation Delivery</b>	
4. Engagement	- Effective audience engagement. - Attention-grabbing techniques used. - Active interaction with the audience.
5. Speaking Skills	- Clear, audible voice. - Confidence and good eye contact. - Minimized use of filler words.
6. Timing	- Presentation adhered to the 15-minute time limit. - Well-paced content.
<b>Visual Aids</b>	
7. Use of Visuals	- Visual aids used effectively to enhance understanding. - Visuals complemented spoken content. - Well-designed visuals with clear text and visuals.
8. Clarity and Relevance of Visuals	- Visuals contributed to overall clarity and comprehension. - Directly related to the topic being discussed.
<b>Overall Presentation</b>	
9. Organization and Structure	- Presentation is well-organized with clear introduction, main points, and conclusion. - Logical flow.
10. Overall Impact	- Left a lasting impression on the audience. - Effectively communicated the importance or significance of the chosen topic.